Policy 2.700 Graduate Medical Education Committee
Section Resident Support/Conditions for Appointment
Subject Reduction in Size or Closure of a Training Program or Institution
Policy Requirements ACGME Institutional:I.B.4.a).(5); IV.N
Version History Date developed: 2/1999 Replaces: policy of same, name, dated 1/02 Revisions Approved: 10/2005, 1/2008, 7/2010, 5/2014, 10/2019, 10/2020 Legal Review: 10/2020

Purpose
To address the reductions in size or closure of Accreditation Council for Graduate Medical Education (ACGME)-accredited programs, or closure of the Sponsoring Institution.

Policy
The University of Arkansas for Medical Sciences College of Medicine (UAMS COM), as the Sponsoring Institution (SI), must inform the Graduate Medical Education Committee (GMEC), the Designated Institutional Official (DIO), and affected residents/fellows as soon as possible when it intends to reduce the size of or close an ACGME-accredited program.

The UAMS COM, as the Sponsoring Institution, must allow residents/fellows already in an affected ACGME-accredited program to complete their education at the Sponsoring Institution, or assist them in enrolling in another ACGME-accredited program in which they can continue their education.

<u>Program Reduction in Size/Closure:</u>
Circumstances that may lead to reduction in the size of or closing a program may include, but are not limited to:
1. Failure of the program to correct concerns and/or comply with recommendations of the GMEC.
2. Failure of the program to demonstrate substantial compliance with requirements or failure to follow directives associated with an accreditation action.
3. Decreased financial or educational resources to support the program.
4. Failure to undergo a site visit.
5. Failure to supply a Review Committee with requested information (e.g. a progress report, operative data, Resident or Faculty Survey, or other information).
6. Failure to maintain current data in WebADS.

<u>Sponsoring Institution Closure:</u>
Circumstances that may lead to closure of the Sponsoring Institution include, but are not limited to:
1. Failure to demonstrate substantial compliance with ACGME Common Program or Institutional requirements.
2. Failure to undergo a site visit or Clinical Learning Environment Review (CLER) visit.

3. Failure to follow directives associated with an accreditation action.
4. Failure to supply a Review Committee with requested information (e.g., Progress Report, operative data, Resident Survey).
5. Failure to maintain current data through WebADS.

Procedure

Reduction in Number of Positions in a Training Program:

The following procedure will be followed in the event that the UAMS-COM and/or a Program Director decide to reduce the number of positions in a program:

1. The residents/fellows currently in the program will be notified immediately.

2. If possible, the number of positions will be reduced over a period of time so residents/fellows in the program can complete their education.

3. If this is not possible, the Program Director will assist the residents to the extent possible to find a new ACGME-accredited program in which they can continue their education.

4. The program director must receive approval and documented support from the GMEC prior to submitting the request for reduction in size or closure of a training program to the ACGME.

Program Withdrawal of Accreditation:

The following procedure will be followed upon withdrawal of accreditation of a program:

1. The program may complete the current academic year, and at the discretion of the Review Committee, one additional academic year;
2. No new residents/fellows may be appointed to the program;
3. All applicants invited to interview and residents/fellows accepted or enrolled into the program must be notified in writing of the withdrawal and its effective date, with copies of these communications sent to the Executive Director of the Review Committee; and,
4. The Sponsoring Institution is responsible for placement of the current program residents/fellows in other ACGME-accredited programs.

Sponsoring Institution Withdrawal of Accreditation:

Upon withdrawal of accreditation of a Sponsoring Institution:

1. All of its ACGME-accredited residency/fellowship programs will be administratively withdrawn;
2. Its ACGME-accredited programs may complete the current academic year, and at the discretion of the Institutional Review Committee, one additional academic year;
3. No new residents/fellows may be appointed to any of its ACGME-accredited programs;
4. All applicants invited to interview and residents/fellows accepted or enrolled into its ACGME-accredited programs must be notified in writing of the withdrawal and effective date, with copies of these communications sent to the Executive Director(s) of the Review Committee(s); and,
5. The Sponsoring Institution is responsible for placement of the current programs' residents in other ACGME-accredited programs.