Policy 1.210 Graduate Medical Education Committee
Section Educational Administration
Subject Residents/Fellows Transferring Between Residency/Fellowship Programs
Policy Requirements ACGME Common: 3.5
Version History Last Revision: 11/2022 Current Version: 9/2025 Legal Review: 10/2022

Purpose
To define the policy regarding resident/fellow transfers.

Definitions

Transfer Resident/Fellow: Residents/Fellows are considered "transfer residents/fellows" under several conditions, including: moving from one program to another within the same or between different Sponsoring Institution(s) (SI) and within the same or a different specialty; or when entering a program requiring a preliminary year at the Post Graduate Year (PGY)-2 level even if the resident/fellow was simultaneously accepted into the preliminary PGY-1 program and the PGY-2 program as part of the Match (e.g., accepted to both programs right out of medical school). The term does not apply to a resident who has successfully completed a residency and then is accepted into a subsequent residency or fellowship program.

Policy

Program directors must obtain verification of previous educational experiences and a summative competency-based performance evaluation prior to acceptance of a transferring resident/fellow, and Accreditation Council for Medical Education (ACGME) Milestones evaluations upon matriculation.

Prior to any discussion or action related to a resident/fellow transfer at University of Arkansas for Medical Sciences College of Medicine (UAMS COM) or between UAMS and another institution written acknowledgement from the current Program Director must be obtained. Failure to obtain written acknowledgement could result in the disallowance of transfer. Program Directors should act within the most current Match regulations before discussing transfers.

Receiving Program Directors will complete Transfer Request form and submit to Executive Associate Dean for Graduate Medical Education for review. Program Director must obtain approval from Executive Associate Dean for Graduate Medical Education before an offer is made.