Policy 2.120 Graduate Medical Education Committee
Section Resident Support/Conditions for Appointment
Subject Extension of Training Program
Policy Requirements ACGME Institutional: 4.8.g ACGME Common: 5.2 GMEC: 2.100 Financial Support and Benefits
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Policy

The Assistant Dean for Housestaff Affairs (ADHA) and the Designated Institutional Official (DIO) will review any request for a resident or fellow to extend the training time beyond the number of training months/years outlined in Accreditation Council for Graduate Medical Education (ACGME) program requirements.

The ADHA and the DIO will also review all circumstances requiring the extension of any training year across fiscal years. The training year and fiscal year is from July 1 to June 30.

A year of training comprises 365 days and includes the yearly allotment of sick, vacation, ACGME required medical, caregiver and parental leave and educational leave time.

Additional funding may not be available for extension of the training period. Extension of training time may impact board eligibility. Extension of training period and the reason for extension must be documented on the resident's/fellow's final summative evaluation.

Procedure

When a Program Director is made aware of the need to extend an individual's training time, the Program Director should complete the training extension request form at this link: Training Extension Form.

The ADHA will report requests for extensions of a training program to the DIO at their weekly meeting. Approval of extensions of a training program will be communicated to Program Director once a decision has been made.