

Policy 2.700 Graduate Medical Education Committee
Section Resident/Fellow Supervision/Work Environment
Subject Closures or Reductions of Sponsoring Institution or Programs
Policy Requirements ACGME Institutional: 1.12.f.; 4.15.; 4.15.a.; 4.15.b.
Version History Current Version: 10/2026 Last Revision: 11/2022 Legal Review: 7/2026

Purpose: To address the closures or reductions of the Sponsoring Institution (SI) or an Accreditation Council of Graduate Medical Education (ACGME)-accredited program under the SI.

Policy: The College of Medicine (COM) Graduate Medical Education Committee (GMEC) policy outlines the COM SI's responsibility and process for closure or reduction of either the SI or an ACGME-accredited program as follows:

1. The SI must maintain effective oversight of any proposed reduction in program size, closure of an ACGME-accredited program, or closure of the SI itself. This oversight is exercised through the GMEC.
2. The SI must notify the GMEC, Designated Institutional Official (DIO), and all affected residents/fellows as soon as possible once it intends to:
 - Reduce the size of any ACGME-accredited program;
 - Close an ACGME-accredited program; or
 - Close the SI.
3. The SI must ensure that all affected residents/fellows are either:
 - Allowed to complete their graduate medical education at the SI, or
 - Provided with timely and comprehensive assistance to transfer into other ACGME-accredited programs where they can continue their education without undue disruption.

Process:

1. Initiation and Notification
 - If program determines that reduction or closure is needed, the program director must be immediately notified.
 - If the SI determines that reduction or closure is needed, the DIO and the GMEC chair must notify UAMS leadership to include GMEC Chair.
2. GMEC Oversight
 - Prior to any reduction or closure, the COM GMEC must:
 - Review the proposed reduction or closure;
 - Assess the potential educational impact;
 - Ensure that adequate support and resources remain for the continued training of affected residents/fellows;
3. Resident/Fellow Support and Transition

- Should a decision to close a program, reduce program size or close the SI be made, the Program Director and/or DIO must ensure that each affected resident/fellow receives:
 - Timely, transparent information regarding the decision;
 - Counseling related to the impact on training.
- If the SI cannot support all current trainees through program completion, it must:
 - Contact other ACGME-accredited programs to facilitate placements;
 - Provide letters of support, verification of training, and assistance with interviews or applications, as appropriate;
 - Ensure adherence to any applicable ACGME policies or processes.