

<b>Policy 3.1.7</b> UAMS COM Undergraduate Medical Education
<b>Section</b> Student Progression, Promotion, and Graduation
<b>Title</b> <b>REPORTING AND RELEASING GRADES</b>
<b>LCME Element(s)</b> 9.8 Fair and Timely Summative Assessment
<b>Approved By</b> UAMS COM Curriculum Committee
<b>Version History</b> December 5, 2022

At the termination of a course or a clerkship, the responsible course director shall submit the following for each student to the office of the Registrar within 4 weeks after the end of the course or clerkship:

1. A scholastic cognitive grade (A, B, C, D, F, I) or (P,F) as appropriate, to be entered on the student's official record
2. A scholastic non-cognitive grade of Outstanding or Inadequate shall be submitted when appropriate. This scholastic non-cognitive grade will be made a part of the student's official record. When such a grade is submitted, it must be accompanied by the form, Student Professionalism Assessment form, and/or a letter or statement explaining the assignment of that grade. Such forms, letters, and/or statements will be placed in the student's file.
3. Narrative evaluations on the student's activities should be submitted by courses in all years of the curriculum when sufficient contact has occurred with the student to enable such comments.




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Executive Associate Dean for Academic Affairs

December 5, 2022

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Date