

<b>Policy 4.1.1</b> UAMS COM Undergraduate Medical Education
<b>Section</b> Educational Administration
<b>Title</b> <b>ALTERNATE ASSIGNMENT</b>
<b>LCME Element(s)</b> 10.9 Student Assignment
<b>Approved By</b> UAMS COM Curriculum Committee
<b>Version History</b> Approved June 27, 2022

In compliance with LCME accreditation standards, the UAMS COM establishes the following policy on assignment to learning experiences/clinical sites:

The College of Medicine assumes ultimate responsibility for the selection and assignment of medical students to each location/learning experience. The College considers the preferences of students and uses a fair process in determining the initial placement.

The assignment to learning experiences will be done consistently and fairly, allowing students to express preferences as to the order or sites at which they complete their clerkship or other clinical experiences. UAMS COM students always have priority on learning experience placement over any visiting student.

A student with an appropriate rationale can request an alternate assignment and the College will accommodate when circumstances reasonably allow for it.

If a student requests a change from the main campus to the regional campus or vice versa after initial assignment, the request is made by the student to the Regional Associate Dean who will evaluate the request considering the nature of the request, the impact on other students, and availability of clinical resources. If a student disagrees with the decision of the Regional Associate Dean, they may appeal the decision to the Vice Dean for Academic Affairs, whose decision is final.

If a student requests a change in clinical site assignment on a given clerkship, the request initially goes to the clerkship director. If the student disagrees with the decision of the clerkship director, the student may appeal the decision to the Vice Dean of Academic Affairs, whose decision is final.




---

Executive Associate Dean for Academic Affairs

June 27, 2022

---

Date